

**Organization/Department Name:**

ABC Community Health Organization

**Complete the following budget form entirely and include a description for each line item. The description should explain each line item, how the costs are estimated and justify the need for the cost.**

Revenue for Specific Project/Program:	Amount Pending	Amount Committed	Comments
Spartanburg Regional Foundation	\$20,000.00		
Other Foundation Grants			
In Kind Support			
Other Income			
<b>Total Income</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	
<b>Expendable Supplies:</b>			
	<b>Expense</b>	<b>Description of Item(s)</b>	
Virtual 6 Week Training Course	\$10,000.00	Enrollment fees for participants (100 @ \$100 each)	
Food baskets	\$5,000.00	Food baskets for use in training course for each participant (100 @ \$50 each)	
<b>Sub-total A:</b>	<b>\$15,000.00</b>		
<b>Equipment:</b>			
	<b>Expense</b>	<b>Description of Item(s)</b>	
Glucose Meters	\$1,000.00	glucose meters at \$10 per meter (100 meters)	
Test strips	\$500.00	50 boxes of 30 for \$10 a box (1,500 strips)	
lancets	\$500.00	62 boxes of 100 at \$8 a box (6,250 lancets)	
<b>Sub-total B:</b>	<b>\$2,000.00</b>		
<b>Other Expenses/Fees:</b>			
	<b>Expense</b>	<b>Description of Item(s)</b>	
Cookbooks	\$2,000.00	Cookbook for each participant in program (100 @ \$20 each)	
Workbooks	\$1,000.00	Workbook for each participant in program (100 @ \$10 each)	
<b>Sub-total C:</b>	<b>\$3,000.00</b>		
<b>TOTAL COSTS (sub-total A+B+C)</b>	<b>\$20,000.00</b>		
<b>TOTAL INCOME FOR PROJECT</b>	<b>\$20,000.00</b>		
<b>TOTAL AMOUNT REQUESTED</b>	<b>\$20,000.00</b>		

**Complete additional narrative in space below if necessary.**

The request for this program includes costs for enrolling 100 participants over the grant year into a virtual education course which covers diabetes management and healthy lifestyle changes. Each participant will be provided enrollment in the course, a basket of meats and veggies for virtual cooking classes, a glucose meter and testing items, as well as a healthy meals cookbook and a workbook associated with the virtual course.